

Committee: MERTON AND SUTTON JOINT CEMETERY BOARD

Date: 31st July 2008

Agenda item: 7

Wards: Borough Wide Merton and Sutton

Subject: Work being undertaken/planned/or required within the cemetery

Recommendations:

- A. The Boards approval and consideration is required for: -
- i. Item 2.11 Registrar
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1. Purpose of report and executive summary

- 1.1 Report on work being undertaken/planned/or required within the cemetery

2. Details

- 2.1. Training: ICCM Cemetery Operatives Training Schemes
- 2.2. Repairing the railings
- 2.3. 'U' section being un-consecrated for use for Muslim burials
- 2.4. Recycling Building/Trees
- 2.5. Cemetery Database and data capture
- 2.6. Shed at cemetery entrance
- 2.7. Cemetery Sign update
- 2.8. Replacing Concrete beams on block 'T'
- 2.9. Transport/Van
- 2.10. Public shelter/toilet block
- 2.11. Registrar
- 2.12. Mess room/yard buildings

2.1 Training: ICCM Cemetery Operatives Training Scheme

Four more staff have undertaken the above and passed. Another two courses are being arranged for November 2008. Mark Waldron - Cemeteries Supervisor is to undertake ICCM Managers Awareness course in September 2008

2.2 Repairing the railings

E C Harris the council's partner in contract is arranging for the railings and the gates adjoining the car park to be restored.

2.3 **U' section being un-consecrated for use for Muslim burials**

The ground has now been un-consecrated; an estimated 400 grave spaces are available for Muslim burials.

2.4 **Recycling Building/Trees**

The trees and the native hedge have been planted. The native hedge will be extended in the autumn.

2.5 **Cemetery Database and data capture**

The database is being has now been installed.

Merton and Sutton cemetery records are currently being scanned and then will be transferred onto the database

The cemetery plans have also been scanned; these will also be digitised and transferred to the database.

2.6 **Shed at the Cemetery Entrance**

The shed was advertised on the Merton Intranet notice board and has now gone to a good home.

2.7 **Cemetery Signs**



An additional notice board has been installed.

New 'section' signs have been installed

5 mph speed restrictor signs have been installed on the main drive

2.8 **Replacing Concrete beams on block 'T'**

Work has now started and should be finished by mid August. All headstones have been photographed. Any damage will be rectified.



2.9 Transport

A new van has been ordered, delivery is expected soon.

2.10 Public Shelter/Toilet block

This has now be decorated internally and externally

2.11 Registrar

The post as registrar has been undertaken by the Leisure & Culture Greenspaces Manager since his employment with LB Merton on 13 June 2007. The Board are requested to confirm this arrangement and payment in accordance with the Revenue Estimates for 07/08 (£1540) and 08/09 (£1580), employee costs.

2.12 Mess room/yard buildings

E C Harris the council's partner in contract is arranging for external repairs and the decoration

3. Contacts

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